

# Priory Junior School

## Resources Committee 14 March 2017

### PAYMENT OF GOVERNORS' ALLOWANCES

Governors play [an important part](#) in the leadership and management of schools. Governors give significant amounts of time to their work and may, on occasions, be out of pocket, even if their employer is one that gives time off with pay for governor duties.

Recognising this, the Education (Governors Allowances) Regulations 1999 allow maintained schools to pay legitimate expenses incurred by governors from the school's delegated budget. There is no legal obligation to pay such expenses; whether to or not is left to the discretion of each governing body.

*The following is adapted from a school that does pay allowances. Where the policy is not to pay, the governing body merely needs to record this decision in the minutes of the meeting when it was made.*

#### **Status**

Statutory

#### **Purpose**

We believe that the governing body plays a key role in the success of the school. Individual governors should not be deterred from playing their full part because of incidental costs.

The Education (Governors Allowances) Regulations 1999 allow maintained schools to extend their schemes for paying governors' expenses from the school's delegated budget. At the full governing body meeting held on 14 March 2017 it was agreed that the following expenses could be claimed when legitimately incurred. from 1 April 2017.

- childcare or babysitting (other than done by a resident and responsible person at the home address) at a rate of £6 per hour to a limit of £12 per meeting
- care arrangements for a dependent (as above) at a rate of £12 per hour to a limit of £25 per meeting
- support for governors with special educational needs (e.g. audio equipment)
- support for governors whose first language is not English (translations)
- telephone charges, photocopying, stationery, etc.

Claims should be submitted to the [Business Manager](#) who will check and authorise claims for *£50 or less*. Claims for more than *£50* will be checked by the [business manager](#) and authorised for payment by the headteacher.

**Relationship to other policies**

This is referenced to the school's equal opportunities policy and the race equality policy.

**Arrangements for monitoring and evaluation**

The governing body will monitor and evaluate the impact of the policy annually with reference to the attendance records of governors at meetings and to the total sum paid out.

**Date established by governing body {14 March 2017}**

**Date for full implementation { 1 April 2017 }**

**Date for review 12 months from approval date by the Resources Committee**